

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK MEETING  
HELD TUESDAY, OCTOBER 11, 2016 AT 6:00 P.M. IN THE COTTONWOOD HEIGHTS  
CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL  
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

**Members Present:** Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Peterson, Councilman Mike Shelton, Councilman Tee Tyler

**Staff Present:** Community and Economic Development Director Brian Berndt, City Manager John Park, Finance Director Dean Lundell, Police Chief Robby Russo, Fire Chief Mike Watson Public Works Director Matt Shipp, Assistant City Manager Bryce Haderlie, City Attorney Shane Topham, City Recorder Paula Melgar, Public Relations Specialist Dan Metcalf

**1. Review of Business Meeting Agenda.**

Mayor Cullimore reviewed the Business Meeting agenda and provided City Council Members with clarification on the amounts stated on Action Item 2016-85. He explained the agreement is the result of a bid where the City decided to contract with all three bidders and test their high-performance salt.

The Mayor introduced and welcomed Youth City Council Public Relations Representative, Annie Kauffman.

**2. Public Relations Report.**

Public Relations Specialist, Dan Metcalf, reported on media coverage and events in the City. Media items included the following:

- Fox 13 News at Five - *Narcan saves life* – Sgt. Ryan Shosted with Cottonwood Heights Police Department. Chief Russo provided a bit of background to the news story.
- Fox 13 News – Wanted Edition – *Car theft caught on camera*, in Murray; and *Credit card fraud suspect*, in Cottonwood Heights. Looking for *Cold case suspect*, in South Salt Lake or Murray.
- Fox 13 News - *Police seek person of interest*, Cottonwood Police Department.

Mr. Metcalf stated that he will be getting help reviewing the newsletter. He reported that Civic Life is updating their system and requests are starting to come in with the correct information. He discussed promoting the newsletter for November with an article on the new Public Works trucks and the 5K. The upcoming Monster Mash is also being promoted.

### **3. Public Works**

#### **a. Public Works Operations Report.**

Public Works Director, Matt Shipp, reported that the street sweeper is running and doing great. Public Works Operation Specialists are cleaning grates and making sure everything is clear for drainage.

The transition is moving forward with three trucks coming in this week and three more to come soon. Staff was completing the registration of the trucks and getting ready for the upcoming winter season.

A new updated task sheet showing current progress on tasks related to public works transition was presented.

Mr. Shipp stated that the salt shed will not be ready prior to the arrival of the salt, which will be stored where they have currently been keeping it. He did not foresee this interfering with the City purchasing the salt needed and keeping it on site. The salt shed was expected to be completed by the end of November 2016.

### **4. Planning and Economic Development Report.**

#### **a. Planning Commission Meeting of October 5, 2016.**

Community and Economic Development Director, Brian Berndt, reported on the October 5, 2016 Planning Commission Meeting. He stated that two public hearings were held. The daycare home occupation had completed some of the cleanup and the public hearing for that item was closed. The Fort Union study was also closed, and both will be decided upon at the first meeting in November. The Little Willow Subdivision was approved and the City's site plan was approved as well.

Mr. Berndt reported that Planning Commission Chair, Paxton Guymon, has left the City and staff is currently looking for a new member.

Mr. Berndt distributed a comparable table for the Accessory Building Code updates and asked the Council for direction. Allowable uses were discussed.

The Work Session was continued until after the City Council Business Meeting.

City Council Work Session resumed at 8:32 p.m.

The Wasatch Boulevard and Gravel Pit Study was discussed. Because of the potential changes and impacts, they are now going back for funding for another grant and will be looking at the entire Wasatch Corridor.

**b. Code of Ordinances on Accessory Buildings.**

Mr. Berndt reviewed the proposed changes to the Code on accessory buildings. The allowable area of coverage and building area were discussed.

**5. Public Safety Reports.**

**a. Unified Fire Authority.**

UFA Chief, Mike Watson, reported on the week's events and a report on UFA staff assisting with recovery efforts resulting from Hurricane Matthew. There are currently five task forces on site and four of Cottonwood Heights task members were sent to serve as part of an incident support team.

**b. Police Department.**

Police Chief, Robby Russo, reported that pertinent information was presented during the Business Meeting Report.

**6. City Manager/Assistant City Manager Report.**

**a. City Hall Report.**

City Manager, John Park, reported on the progress of closing out the punch list for the construction items of City Hall. Some items pertain to surrounding neighbors but are progressing.

He stated that the Planning Commission is in need of additional members for Districts 2, 3 and 4.

Mr. Park reported that staff received a letter from Mayor McAdams' Office asking to suggest three names to be appointed to the Mountainous Planning District. Under State law, a list of three names is submitted and one is selected. Members of the District will be dealing with the zoning in the mountain range. Mr. Park asked the Council for recommendations.

Mr. Park reported the City has received a \$17,000 refund from the trust on the insurance item.

The Council next discussed Mountain View Park. It was reported that the cost for Golden Landscaping to complete the deep aeration would total approximately \$7,000. To add sand with organics, the cost would increase by \$13,000. Golden Landscaping offered to come in next spring and plant the area in front of the goalposts for free.

Mr. Park stated that the Arts Council would like to display the *Best of Show* taking place at the City Library during the month of November. Councilman Peterson pointed out that the current displays at City Hall will be taken down on Monday, October 17, 2016.

**7. Mayor/City Council Reports.**

**a. South Salt Lake Valley Mosquito Abatement Meeting – Councilman Tee Tyler.**

Councilman Tyler stated that he will report on the Mosquito Abatement issue at the upcoming meeting.

**b. Association of Municipal Councils Meeting– Councilman Tee Tyler.**

Councilman Tyler reported on the Association of Municipal Councils Meeting. Mr. Cameron Diehl, from the League of Cities and Towns, spoke with the group on the negotiation headed by the Utah League of Cities and Towns on Gas Tax as well as the increase by cities of B&C Road Funds by 17.5%. Councilman Tyler stated that cities are being well served by the League's negotiations. With regard to legislation, short-term rentals were discussed and are very complementary to Cottonwood Heights. There was also discussion regarding the curtailing of fireworks.

**c. Arts Council Meeting – Councilman Mike Shelton.**

Councilman Shelton reported on the recent Arts Council Meeting and stated that they are moving ahead with plans for next year's play. The current art show is getting great participation with 50 pieces entered. There is also a youth production coming up. He will be checking with Butler Middle School regarding the removal of the set from last year's last play.

**d. TRCC Meeting – Mayor Cullimore.**

Mayor Cullimore reported that he chairs the Salt Lake County Tourist Recreational Cultural and Convention Advisory Board. They are entertaining presentations on outside funding requests. The Days of '47 Rodeo applied for \$3,000,000 to complete their stadium. Holladay City is finishing work on their park behind City Hall and will include ADA upgrades. The request is for approximately \$500,000. South Jordan asked for \$150,000 for an adaptive playground for children. Township Services asked for \$250,000 in open space land purchase. Trails Utah asked for \$300,000 for trails maintenance and West Jordan is seeking a contribution for an indoor play field.

Mayor Cullimore explained that the group is questioning how the County plans to address capital maintenance. Salt Lake County is doing a renewal of the GO Bond for \$90 million with \$30 million being deferred capital maintenance.

Mayor Cullimore reported that West Jordan is building their own Recreation Center. The TRCC is now in its busy time and holding meetings weekly. Decisions seem to be fairly easy this year with the distribution and allocation of funds.

8. **Calendar of Events.**

**Councilmember Schedules for the next week/ 2016 Calendar:**

- a. **October 12 – City Council/Historic Commission Meeting; 5:30 p.m. Union Cemetery.**
- b. **October 13 – Youth City Council Annual Dinner, 6:00 p.m. City Hall.**
- c. **October 28 – Monster Mash on Ice 5:00 – 7:00 p.m. Cottonwood Heights Recreation Center.**
- d. **October 31 – Trunk-or-Treat – City Hall parking lot from 3:00 p.m. to 5:00 p.m.**
- e. **December 6 – City Employees Christmas Party.**
- f. **Meeting Schedule for November, December, and January.**

9. **Closed Meeting to Discuss Litigation, Property Acquisitions and the Character and Professional Competence or Physical or Mental Health of an Individual.**

There was no closed meeting.

10. **ADJOURN**

Motion to adjourn by Councilman Tee Tyler. The motion passed unanimously. The City Council Work Session was adjourned at 9:44 p.m.